

## Children & Young People's Trust

### Commissioning Executive #68

**Date:** Thursday 23 February 2017  
**Venue:** County Hall, Trowbridge (Lacock room)  
**Time:** 0930-1130

#### Agenda #68

Item	Agenda Item/Presented by	Document Name or Link
1.	Welcome, introductions and apologies. Notes of the previous meeting held on 23 February 2017 and matters arising – <i>Laura Mayes, Chair</i>	CTCE67_00_Notes_08 12 16 draft.pdf
2	Update on national and local changes – <i>Julia Cramp, plus contributions from other agencies</i>	CTCE68_02_DfE Changes Update Report Nov16-Jan 17.pdf
3.	Safeguarding update – <i>Mark Gurrey (including new model for LSCBs update – standing item)</i>	CTCE68_03_Key messages from the WSCB Jan 2017.pdf
4.	Strategies and reviews: <b>Prevention and Early Help and Promoting Healthy Lifestyles:</b> 4a) Early Years Board update – <i>Julia Cramp</i> 4b) Domestic Abuse reduction – <i>Hayley Mortimer</i> 4c) Children's Services Integration (CSI) project update – <i>(standing item) - Lucy Townsend</i> <b>Raising aspirations and Narrowing the Gap:</b> 4d) Education Transformation update <i>(standing item) - Neil Baker</i>	Verbal CTCE68_04b_ Domestic Abuse 23022017.pdf CTCE68_04c_CSI Report 2.17 Final.pdf CTCE68_04d_ETB update Feb 17.pdf
5	CAMHS consultation – <i>James Fortune</i>	CTCE68_05_CAMHS consultation Feb 17.pdf
6.	Your Voice report – <i>Leanne Field</i>	CTCE68_06_Your Voice report 2017.pdf
7.	CYPP Outcomes Scorecard Q3 – <i>Lynda Cox</i>	CTCE68_07_Q3 CYPP Scorecard Feb 2017.pdf
8.	AOB <ul style="list-style-type: none"><li>Youth Summit update February 2017 – <i>Julia Cramp</i></li></ul>	Verbal

## Actions from last meeting

Item	<b>Summary list of all action items:</b>	<b>Who?</b>
3a	Julia Cramp to keep the Executive informed regarding EI group work in respect of children whose parent/carers are in prison.	Julia Cramp (agenda item for April)
4a	Laura Mayes to circulate Community Connecting West case study to the Executive.	Laura Mayes
4b	A link to the Children's Trust update (2015-16) on Wiltshire Pathways to be included with the meeting notes to facilitate onward distribution.	Completed
4c	Lucy Townsend to speak to Virtual School re updating the questionnaire used every 3 months to ascertain views of young people.	Lucy Townsend
5a	Neil Baker and Amanda Bennett to ensure awareness of and sign-up to the DART pilot at meetings in the New Year of the Primary Heads Forum and Voluntary Sector Forum.	Neil Baker and Amanda Bennett
5b	Julia Cramp to take forward issues identified through the parenting programme review with the Commissioning team.	Julia Cramp – completed
5c	Julia Cramp to ask EWMH team to include quotes from young people on posters advertising online counselling (plus numbers of young people already accessing the system).	In hand for next print run. Meanwhile, quotes on OYM site and Kooth promo materials.
8a	Invitation to the Youth Summit to be included with the meeting notes. The Executive are encouraged to attend all or part of the event.	Completed
8b	The Executive asked to re-confirm attendance at the next meeting – a joint meeting with WSCB to discuss partnership working. An invitation will be sent out shortly.	All

# Wiltshire Children & Young People's Trust

*To improve outcomes for children & young people in Wiltshire*

*and to promote and support resilient individuals, families and communities.*



## Notes of the meeting held on Thursday 23 February 2017

**Members present:** Laura Mayes (Chair), Lynda Cox, Julia Cramp, Mark Harris, Fergus Stewart, Susan Tanner, and Lucy Townsend.

**Others present:** Leanne Field (presenting), Hayley Mortimer (presenting and representing Amy McNaughton), and Corinne Fleming (note-taker).

**Members' apologies:** Neil Baker, Amanda Bennett, Dave Clarke, Bel Crompton, Carolyn Godfrey, Terence Herbert, Amy McNaughton (represented) and Ted Wilson (represented).

1.	<b>Introduction and notes of the previous meeting held on 8 December 2016</b>	
	<p>Introductions were made and apologies recorded. Mark Harris was in attendance for the CCG. Meeting notes were approved. Actions carried forward were reviewed as follows:</p>	
	<b>Item</b>	<b>Summary list of all action items:</b>
	<b>Who?</b>	
3a	Julia Cramp to keep the Executive informed regarding EI group work in respect of children whose parent/carers are in prison.	Julia Cramp - agenda item for April meeting
4a	Laura Mayes to circulate Community Connecting West case study to the Executive – for interest.	Laura Mayes – if possible
4b	A link to the Children's Trust update (2015-16) on Wiltshire Pathways to be included with the meeting notes to facilitate onward distribution.	Completed
4c	Lucy Townsend to speak to Virtual School re updating the questionnaire used every 3 months to ascertain views of young people.	Martin Davies is aware of issues raised re questionnaire (pre-PIP link)
5a	Neil Baker and Amanda Bennett to ensure awareness of and sign-up to the DART pilot at meetings in the New Year of the Primary Heads Forum and Voluntary Sector Forum.	Completed
5b	Julia Cramp to take forward issues identified through the parenting programme review with the Commissioning team.	Julia Cramp – discussed with team, more work required.
5c	Julia Cramp to ask EWMH team to include quotes from young people on posters advertising online counselling (plus numbers of young people already accessing the system).	In hand for next print run. Meanwhile, quotes already on OYM site and Kooth promotional materials
8a	Invitation to the Youth Summit to be included with the meeting notes. The Executive are encouraged to attend all or part of the event.	Completed
8b	The Executive asked to re-confirm attendance at the next meeting – a joint meeting with WSCB to discuss partnership working. An invitation will be sent out shortly.	Now scheduled for 29 March. Invitations sent out.

2.	<b>Update on national and local changes</b>
	<p>A report produced for the Children’s Services Select Committee was shared with the Executive. It contains detailed information relating to recent DfE changes nationally, including early years, general school and special needs funding.</p> <p>Julia Cramp reported that the Early Years team are gearing up for new arrangements which involve 30 hours’ free childcare for 3-4 year olds of working families (must earn the equivalent of 16 hours at the minimum wage to qualify). Concern was expressed that the new additional allowance would not be accessible to those families whose children would benefit the most. All 3-4 year olds will receive 15 hours’ free childcare from April 2017. There is also a new Disability Access Fund. Final guidance is still awaited from central government.</p> <p><b>ACTION:</b> Julia Cramp to ensure EY team communicate clearly the new free childcare arrangements to all children’s services teams (once full implications are known) to encourage widespread take up.</p> <p>In Wiltshire, provision of childcare is anticipated to be sufficient in time for September, although it is difficult to anticipate demand. 1/3 families are anticipated to be eligible.</p> <p>It was also noted that the new arrangements will have a positive impact on flexible working arrangements for the workforce.</p> <p>Central Government are planning to introduce national funding formulae for schools following consultation. The ‘f40 group’ (representatives of the lowest funded authorities) are attending a meeting today at the House of Commons to express concern about funding allocation. Neil Baker is attending this meeting (Wiltshire is 6<sup>th</sup> from bottom in a nationwide league table of funding). 23 primary and 6 secondary schools are losing out because of the new formula. Even those schools who should benefit will not do so due to rising costs. Schools are concerned about staff reductions and reduced provision, with little reserves to support crisis management. There are massive variations in funding levels between schools. The High Needs Block (SEND provision) is to be protected from any losses due to the new formula.</p> <p>The Executive noted that there have been very few academy conversions in the last few months.</p> <p>Lucy Townsend summarised the new National Assessment and Accreditation System for child and family social workers (NAAS) which aims to ensure consistent standards across the different specialisms of social workers. Plans are out for consultation until March. The system will be introduced; the question is how it will be delivered.</p>
3.	<b>Safeguarding Update</b>
	<p>In the absence of Mark Gurrey, Julia summarised the key messages report from WSCB:</p> <ul style="list-style-type: none"> <li>• The broadened remit of the WSCB CSE and missing children sub-group to include a focus on criminal exploitation of children – an emerging child protection issue.</li> <li>• The issue of some ICPCs being inquorate and a requests for all agencies to ensure good attendance.</li> <li>• A survey of professionals to understand ability and confidence in managing child sexual abuse and how to improve work in this area.</li> <li>• The new WSCB website: <a href="http://www.wiltshirescb.org.uk">www.wiltshirescb.org.uk</a></li> </ul>
4.	<b>Strategies and Reviews</b>
	<p><b>PREVENTION AND EARLY HELP &amp; PROMOTING HEALTHY LIFESTYLES:</b></p> <p><b>a) Early Years Board update – Julia Cramp</b></p> <p>Julia Cramp reminded the Executive that this group had only recently been set up. It has a specific and clear focus on ensuring co-ordinated, integrated early help for families to ensure school readiness. This involves midwives who work with parents to be; health visitors, who undertake health checks as part of the healthy child programme; childminders, children’s centres, EY settings, operational children’s service teams, CAMHS, etc. The group has a very specific focus to develop an integrated, evidenced-based EY pathway. The group is linked to the Early Intervention sub-group, with regular updates to the Children’s Trust Executive.</p> <p>A workshop is taking place on 8 March at a Warminster primary school which will work on the development of a work plan and programme.</p> <p><b>b) Domestic Abuse reduction – Hayley Mortimer</b></p>

A paper had been circulated in advance of the meeting providing an update of the DA sub-group which reports to the WSCB and Community Safety Partnership. Hayley Mortimer reported that recent focus has been on needs assessment and data collection. A final draft report is now at consultation stage. Key findings include the following:

- There have been increases in the number of reported incidents, case referrals to MARAC (multi-agency risk assessment conference reviewing high risk cases of DA) and referrals to service providers.
- Inequalities in service provision have been identified (e.g. no specific support for children at primary school age currently).
- Training is also required to raise the profile of some aspects of DA (e.g. honour-based violence) amongst front line workers.

A new service model will be developed to pull together all aspects of DA into a single contract (current arrangements are due to expire in April 2018) incorporating the latest evidence-based practice and ensuring economies of scale.

The increase in numbers is deemed to be the result of higher awareness and a strong drive in Wiltshire against hidden harm. The level of self-referrals is high which is encouraging. Social workers are well aware of DA, with 50% of child protection cases involving DA in its fullest definition (i.e. including drug and alcohol abuse).

The Executive noted the importance of working with GPs to ensure they can identify and recognise signs, provide integrated support in practices, and ensure that referrals are made quickly. Reference was made to the IRIS programme, a GP based training support and referral programme which is generating encouraging reports.

In discussion of the topic, the Executive noted the importance of early intervention; the need to work with perpetrators (not included in current arrangement); the importance of consistency – how to signpost and where to; the need to move away from current expensive programmes with insufficient evidence-base; the benefit of a more integrated approach.

It was reported that Operation Encompass was now up and running. (This is the scheme which ensures that police communicate DV incidents with schools within 24 hours to ensure that the children affected can be supported).

#### **c) CSI Project update – Lucy Townsend**

Lucy Townsend summarised a paper that she had circulated to the Executive in advance of the meeting.

Following sign off by the Council's Children's Services Leadership team in January, a new integrated service will be introduced within the Council.

Phase 1 will involve blended teams across high-end services (2b, 3a, 3b and 4 – CAF through to Child Protection); staff based across the 4 existing geographic hubs; new key worker posts (not limited to fully qualified social workers) working with families regardless of tier; and a single front door for referrals (MASH/EY/SEN). All statutory functions will continue.

Phase 2 – remaining Operational Children's Services to be considered (e.g. SEND) with the same relationship-based approach, plus key areas of focus (e.g. domestic and substance abuse).

An overall objective is to streamline services and avoid duplication. The aim is to call upon specialists when required but use generic workers as much as possible.

Next steps are to develop the implementation plan for phase 1 with a new service in place by October 2017. DSG/Traded services are a priority to be reviewed – working with schools.

Staff briefing is imminent. It was suggested that SEND team lead worker 'champions' with positive stories to tell from changes within their service might be cited as reassurance if required.

It was agreed that the project should remain a standing item.

#### **RAISING ASPIRATIONS AND NARROWING THE GAP:**

#### **d) Education Transformation update – Laura Mayes for Neil Baker**

Laura Mayes chairs the Education Transformation Board, the purpose of which is to ensure a smooth transition to new arrangements as schools take over responsibilities from the local authority, in accordance with central government policy. Neil Baker is leading on this work.

Following 4 roadshow events arranged for head teachers in January, a conference will take place on Tuesday 28 February at Devizes Town Hall. The conference will begin the process of designing a school-led system of school improvement. The local authority will be present but it is the schools who are taking the lead. 80 representatives are expected to attend. A smaller working group of 12 key

	<p>people will take this forward under the Chairmanship of Neil Baker.</p> <p>Illustrating the scale and scope of the project, it was noted that the local authority has 60 traded services with schools – from provision of salt for slippery playgrounds to outdoor education. Schools will need to ensure that such services continue, if required.</p> <p>It was agreed that the project should remain a standing item, with an update from the conference at the next meeting.</p> <p>It was noted that the local authority wants to continue its strong relationship with schools, in line with its responsibilities for Wiltshire’s children.</p>
5.	<p><b>CAMHS consultation – Julia Cramp for James Fortune</b></p> <p>Julia Cramp explained that the current provider contract for Child and Adolescent Mental Health Services (CAMHS) is due to end in April 2018. The service is being re-commissioned across B&amp;NES, Swindon and Wiltshire, referred to as the Sustainability and Transformation Plan (STP) geographic footprint. Oxford Health NHS Foundation Trust has been granted preferred bidder status.</p> <p>The current task is to ensure multi-agency partners (particularly GPs, schools, children’s social care, voluntary sector, parent/carers) have a say in the development of the new service delivery model. To this end a series of consultations will take place between now and May 2017. Key documents associated with the consultation have been circulated to the Executive for reference.</p> <p>It was noted that this is an exciting piece of work which will allow us to take full account of the changing landscape of mental health and how we respond to current themes, such as anxiety, stress, self-harm, on-line bullying, young people presenting at A&amp;E, etc. Challenges of the STP were discussed, including geographic spread and variation, financial pressures, etc. and how this might affect decision-making. Willingness for service provider change was also discussed. It was agreed that we must be clear about Wiltshire’s needs and ensure these are met within the scope of the STP.</p> <p>It was also noted that new services introduced through the CAMHS Transformation plan are beginning to take effect. Thrive Hubs, for example, are now offering on-the-spot advice in 12 secondary schools. Planned for all schools by next April, priority is currently being given to the most deprived areas. Finding the right practitioners for the job also takes time.</p>
6.	<p><b>Your Voice report – Leanne Field</b></p> <p>‘Your Voice’ is the annual survey of children and young people (CYP) who have contact with children’s social care. Its purpose is to hear their views of the service. It was noted that 45 CYPs had participated in the survey from 290 invitations to take part. Similar participant numbers had been generated last year from a smaller invitation base. This supports the belief that CYP prefer to talk about their experience than complete surveys (incentives for completion made no difference).</p> <p>Just over half of the sample were looked after children (LAC), the other half were children in need (CIN) and protected children (CP). The sample included a higher proportion of females (c. 2/3) and children aged between 7-12 (c. 2/3).</p> <p>Leanne Field summarised key findings from the report circulated to the Executive in advance of the meeting:</p> <ul style="list-style-type: none"> <li>• Children aged 7-11 feel that communication with them has improved, they feel safe and listened to.</li> <li>• Children aged 12-18 feel that workers involved with the family have made a difference, that children’s services become involved with the family at the right time, that decisions made are explained to them, and that help was good quality.</li> <li>• Areas for improvement include more focus on early help (support at the right time) across the board; and better communication and explanation to CYP (the purpose of worker involvement, CYP rights, why and when changes to workers take place).</li> </ul> <p>In conclusion, it was noted that while CYP appear to be broadly happy, there are recurring themes from previous years which still need to be addressed – mainly to do with communication. The report will be incorporated into the LAC Implementation plan, with findings communicated at team meetings. Actions taken and improvements made in response to the survey need to be fed back to CYP to encourage engagement in this process.</p>

	<p><b>ACTION:</b> Leanne Field to ensure that a Ppt presentation of Your Voice findings is circulated to children’s services team managers for onward communication and discussion at team meetings (including the potential for data gathering from other existing sources (so as not to rely solely on this survey for feedback). Are we accessing and making use of such data?</p> <p><b>ACTION:</b> Leanne Field to ensure that actions taken in response to the Your Voice report are fed back to CYP.</p>
7.	<p><b>CYPP Outcomes scorecard Q3 – Lynda Cox</b></p>
	<p>The outcomes scorecard from the Children’s Trust Plan had been circulated in advance of the meeting and was discussed briefly. The scorecard shows performance for Quarter 3 2016/17. Key highlights from the paper were summarised by Lynda Cox including the following:</p> <ul style="list-style-type: none"> <li>• Numbers of children on a CP plan continue to rise slowly. They are above our target but similar to other regions. Issues around reasons for return need to be explored (was previous intervention successful?)</li> <li>• 450 children are in care. Whilst not high compared with neighbours, this is above our target and adding to financial pressures.</li> <li>• New measures are in place in respect of outcomes for vulnerable group attainment.</li> <li>• KS2 outcomes for vulnerable children remain an issue which we are taking steps to address through our Disadvantaged Learner strategy, effects from which will take time to materialise.</li> <li>• KS4 outcomes, which were extremely good last year, need to be sustained.</li> </ul> <p>It was noted that the 2½ year old health check figure is outstanding. This is a key measure which will demonstrate that our performance is not as it should be (these are not getting done/being recorded well enough). This is an issue which is being addressed by the Early Years Board.</p> <p><b>ACTION:</b> Importance of the 2½ year old health check as a key measure to be reinforced, with steps in place to improve performance.</p>

8.	<b>AOB</b>	
	<p>A brief update from the recent Youth Summit was given by Julia Cramp. The event which took place on 8 February at Devizes School, co-sponsored by Healthwatch, the local authority and the Police and Crime Commissioner, had allowed young people to come together to talk about what is important to them and put questions to professionals. Nearly all secondary schools in Wiltshire were represented. A full report will be discussed at the next meeting in April.</p> <p><b>Next meetings:</b></p> <ul style="list-style-type: none"> <li>• 29 March – Children’s Trust / WSCB meeting to discuss partnership model (Trowbridge Civic Centre, 0900-1100)</li> <li>• 27 April – Children’s Trust Commissioning Executive meeting (County Hall, 0930-1130)</li> </ul> <p>Agenda items to include:</p> <ul style="list-style-type: none"> <li>○ Early Intervention group work in respect of children whose parent/carers are in prison – Julia Cramp.</li> <li>○ Work of the Early Years Board – Julia Cramp.</li> <li>○ Children’s Services Integration project update – Lucy Townsend.</li> <li>○ Education Transformation – conference update – Neil Baker.</li> <li>○ Youth Summit report – Judy Edwards.</li> </ul>	
<b>Item</b>	<b>Summary list of all action items:</b>	<b>Who?</b>
2a	Julia Cramp to ensure EY team communicate clearly the new free childcare arrangements to all children’s services teams (once full implications are known) to encourage widespread take up.	Julia Cramp
6a	Leanne Field to ensure that a Ppt presentation of Your Voice findings is circulated to children’s services team managers for onward communication and discussion at team meetings (including the potential for data gathering from other existing sources (so as not to rely solely on this survey for feedback). Are we accessing and making use of such data?	Leanne Field
6b	Leanne Field to ensure that actions taken in response to the Your Voice report are fed back to CYP.	Leanne Field
7c	Importance of the 2½ year old health check as a key measure to be reinforced, with steps in place to improve performance.	Julia Cramp