

## Wiltshire Children & Young People's Trust

*To improve outcomes for children & young people in Wiltshire  
and to promote and support resilient individuals, families and communities.*



Children & Young People's Trust

Commissioning Executive #67

**Date: Thursday 8 December 2016**

**Venue: County Hall, Trowbridge (Salisbury room)**

**Time: 0930-1130**

### Agenda #67

Item	Agenda Item/Presented by	Document Name or Link
1.	Welcome, introductions and apologies. Notes of the previous meeting held on 6 October 2016 and matters arising – <i>Laura Mayes, Chair</i>	CTCE66_00_Notes_06 10 16.pdf
2	Update on national and local changes – <i>Julia Cramp, plus contributions from other agencies</i>	CTCE67_02_DfE UpdateOct-Nov16.pdf
3.	Safeguarding update – <i>Mark Gurrey</i>	Verbal
4.	Children's Trust priorities and achievements, including "You said We did" report – <i>Susan Tanner</i>	CTCE67_04a_Children's Trust update 2015-16.pdf CTCE67_04b_You Said We did.pdf
5.	Strategies and reviews: <b>Prevention and Early Help:</b> a) DART update – <i>Julia Cramp</i> b) Early Years Board (ToR) – <i>Susan Tanner</i> c) CSI Project update – <i>Lucy Townsend</i> d) Parenting Programmes – <i>Julia Cramp</i> <b>Raising aspirations and Narrowing the Gap:</b> e) SEN update – <i>Susan Tanner</i> <b>Promoting Healthy Lifestyles:</b> f) CAMHS Transformation Plan refresh – <i>Julia Cramp/ James Fortune</i>	CTCE67_05a_DARTupdate.pdf CTCE67_05b_EY Board ToR_Nov2016.pdf Verbal CTCE67_5d_Parenting Programmes.pdf  CTCE67_05e_SEN Strategy Supporting Schools_Nov2016.pdf  CTCE67_05f_CAMHSTransfPlan_Dec16.pdf
6.	Education Transformation Board update	CTCE67_06_Education Transformation Board.pdf
7.	CYPP Outcomes Scorecard Q2 – <i>Lynda Cox</i>	CTCE67_07_Q2 CYPP scorecard.pdf

<b>8.</b>	AOB <ul style="list-style-type: none"> <li>• Youth Summit – February 2017</li> <li>• NB: 23 February – Extraordinary meeting with WSCB Executive re Children’s Partnership</li> </ul>	
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### **Actions from last meeting**

Item	<u>Summary list of all action items:</u>	Who?
3a	Mark Gurrey to circulate the web link to the summary report from Ofsted on the 5 joint targeted area inspections.	Completed
3b	Mark Gurrey to circulate the web link to the Executive summary of the Serious Case Review triennial analysis (2011-14). This overview of 3 years’ learning is well worth reading.	Completed
3c	Executive agencies are asked to respond to a national consultation “Reporting and acting on child abuse and neglect” - closes 13 October.	Completed
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8a	The Children’s Trust Plan one-page Executive summary to be attached to meeting agendas in future as a reminder of context for discussions.	Completed
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## Executive summary

Wiltshire Children and Young People's Trust Plan 2016-19 outlines our vision and high level outcomes for improving the life chances of our children and young people across three key themes. More detailed plans and measurement of our progress are included in a range of commissioning strategies on our website [www.wiltshirepathways.org](http://www.wiltshirepathways.org). The diagram below provides an overview of outcomes we want to achieve and key actions we will take to improve outcomes for children and young people.

**Vision:** To improve outcomes for children and young people in Wiltshire; promote safeguarding; reduce, prevent and mitigate the effects of child poverty; and enable resilient individuals, families and communities.

## What we want to achieve – high level outcomes:

- All children and young people make the best possible start in life.
- All children and young people are safeguarded from abuse or neglect.
- All children and young people are equipped with skills, knowledge, opportunities and attitudes to make a successful transition to adulthood.
- More children and young people are able to remain with their families when safe to do so.
- More children and young people live above the poverty line and actions are taken to improve the life chances of children living in poverty.
- More children and young people benefit from a healthy lifestyle.
- More vulnerable children and young people are able to achieve outcomes and progress in line with their peers.
- More children and young people are taken to actions to improve the life chances of children living in poverty.

Prevention and early intervention		Raising aspirations and narrowing the gap		Promoting healthy lifestyles	
<p><b>Issues</b></p> <p>Prevention and early intervention activities are important to reduce risks and improve outcomes. In early years this creates strong foundations for good health and wellbeing later on in life. Whatever age, it is important to identify additional needs at the earliest possible stage in order to provide support before difficulties become entrenched.</p>	<p><b>Examples of key actions</b></p> <ul style="list-style-type: none"> <li>• Continue to develop more integrated early years services so that midwives, health visitors, children's centre services, early years settings and primary schools work together effectively.</li> <li>• Ensure our Early Help Offer contains the services and interventions required to meet the needs of our vulnerable children and young people - through effective commissioning and service specifications.</li> <li>• Continue development of multi-agency local Early Help Hubs – creating locally responsive and proactive teams that work effectively with early years settings, schools and other partners to support children and families.</li> <li>• Equip the children's services workforce with the skills, knowledge and tools they need to deliver effective early intervention, track progress and measure impact and outcomes.</li> </ul>	<p>Raising aspirations and narrowing gaps in achievement between vulnerable groups and their peers are central goals of government education policy. Tackling this gap is a key building block to ensure that poverty in childhood, or having a special educational need or disability, does not translate to poor experiences and outcomes in later life.</p>	<p>The goal of promoting health is informed by the World Health Organisation who defines health as 'a state of complete physical, mental and social wellbeing and not merely the absence of disease or infirmity'. Promoting healthy lifestyles during pregnancy, through childhood and adolescence is essential to ensuring children have the best possible health and wellbeing outcomes.</p>		
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### Children & Young People's Trust 2017 Schedule of Meetings

Day	Date	Meeting	Time	Venue
Thursday	23 Feb	Extraordinary meeting – Children's Trust Commissioning and WSCB Executives	9.30-11.30am	Lacock Rm, 2 <sup>nd</sup> Floor, County Hall, Trowbridge
Thursday	9 Mar	Stakeholder Partnership Workshop (tbc)	9.30-12.30am	St John's Parish Conference Centre, Trowbridge
Thursday	27 Apr	Commissioning Executive	9.30-11.30am	N Wilts Rm, 1st Floor, County Hall, Trowbridge
Thursday	22 June	Commissioning Executive	9.30-11.30am	N Wilts Rm, 1 <sup>st</sup> Floor, County Hall, Trowbridge
Thursday	21 Sept	Commissioning Executive	9.30-12.30pm	Lacock Rm, County Hall, Trowbridge
Thursday	12 Oct	Stakeholder Partnership Workshop (tbc)	9.30-12.30pm	St John's Parish Conference Centre, Trowbridge
Thursday	7 Dec	Commissioning Executive	9.30-11.30am	(room to be confirmed), County Hall, Trowbridge

(Document updated: 3 November 2016)

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## Children & Young People's Trust Commissioning Executive

### Notes of the meeting held on Thursday 8 December 2016

**Members present:** Laura Mayes (Chair), Neil Baker, Debbie Beale, Amanda Bennett, Dave Clarke, Julia Cramp, Amy McNaughton, Fergus Stewart, Susan Tanner and Lucy Townsend.

**Others present:** Joanna McLaughlin (Public Health Registrar), Jill Anderson (PA to Julia Cramp) and Corinne Fleming (note-taker).

**Members' apologies:** Jacquie Bates, Lynda Cox, Bel Crompton, Carolyn Godfrey, Mark Gurrey, Paul Hawkins, Terence Herbert, Mark Scully and Ted Wilson.

1.	<b>Introduction and notes of the previous meeting held on 6 October 2016</b>																																					
	<p>Introductions were made and apologies recorded.</p> <p>Meeting notes were approved. Actions carried forward were reviewed as follows:</p>																																					
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2.	<b>Update on national and local changes</b>
	<p>A report produced for the Children’s Services Select Committee was shared with the Executive as a useful summary of recent key national changes. Julia Cramp drew attention to the following:</p> <ul style="list-style-type: none"> <li>• Revised statutory guidance in respect of the 30 hrs free childcare entitlement for 3 and 4 year olds is expected in September 2017. This follows a Government consultation. A new minimum hourly rate for providers of £4 is expected (3p/hr above current minimum rate). Wiltshire’s task is to create more capacity and manage what is a complex operation. New systems and processes will need to be implemented within a very short time scale.</li> <li>• The Council no longer has a statutory duty to track 18yr olds who are NEET (not in education, employment or training).</li> <li>• The Technical and Further Education Bill introduced in late October includes plans to increase technical education as well as apprenticeships. Further details are awaited.</li> <li>• The Children’s Social Care Innovation Programme will enable local authorities to explore new ways of working in social care.</li> </ul> <p>Locally, there have been no major changes since the last meeting. Work continues across the Council and CCG to ensure a joint focus on key targeted areas and to meet cost pressures.</p> <p>The CCG has appointed a new Chief Operating Officer – Mark Harris, and a new Director of Finance – Steve Perkins.</p> <p>Amanda Bennett reported that the Voluntary Sector Forum continues to improve its links with other stakeholder partners, particularly the Council’s Community Engagement Officers.</p>
3.	<b>Safeguarding Update</b>
	<p>Lucy Townsend summarised the recent Joint Targeted Area Inspection, the theme of which was Domestic Violence. The inspection had included Council, Probation, Police and Health, with a joint audit of 5 cases. An official response to the inspection is expected next week (no grade is given in these inspections). Meanwhile, verbal responses have been positive: our response across agencies was deemed appropriate; signs of strong partnership working were noted; Wilshire has improved considerably and we should be proud of what we have achieved.</p> <p>Operation Encompass was discussed. This scheme aims to support children who witness DV by ensuring that the police communicate this with schools within 24 hrs. The initiative was welcomed by the Executive. Schools will find it helpful to know sooner why a child is absent or unsettled at school, particularly a child that doesn’t meet safeguarding thresholds.</p> <p>Fergus Stewart raised concern that schools are not being notified when a child’s parent/carer has been sentenced to prison, particularly those children who do not have any involvement with Social Care. Julia Cramp reported that this is currently being investigated by the Early Intervention group through a Task and Finish Group on Children Affected by Parental Imprisonment.</p> <p><b>ACTION:</b> Julia Cramp to keep the Executive informed regarding EI group work in respect of children whose parent/carers are in prison.</p>
4.	<b>Children’s Trust priorities and achievements, including You said We did report – Susan Tanner</b>
	<p>Susan Tanner introduced the Children’s Trust update report on priorities and achievements over the last 18 months. The report links with the high level 3 year Children’s Trust Plan 2016-19. Achievements have been highlighted against each of the 7 commissioning sub-groups overseen by the Trust, and achievements of the Healthy Schools programme were also noted. The visual, strategy-on-a-page format was welcomed.</p> <p>Higher attendance at local colleges by high needs post-16 learners is a particularly welcomed</p>

achievement.

**ACTION:** Laura Mayes to circulate Community Connecting West case study to the Executive.

Dave Clarke reported that the focus for the Disadvantaged Learners Group for the coming year will be on a more indirect approach, working with and through parents, governors and Disadvantaged Learner Leads. A formal job description for the role of Disadvantaged Learner Lead will be developed. This will include networking to support teachers to access council resources. A parental engagement pilot programme on Relational schools (the importance of school for as a source of relationship for children) is also planned with Bath University and Dr Rob Lowe.

The new on-line counselling service (via Kooth) is proving to be particularly accessible for adolescent boys. These and other actions in respect of our Emotional Wellbeing and Mental Health strategy/CAMHS Transformation Plan have, according to Debbie Beale, changed the landscape from 12 months ago. With more focus on initiatives at GP and school level, rather than specialist CAMHS, the opportunity now exists for an earlier response to emerging mental health issues.

It was noted that the ‘Life Chances’ legislation earlier this year has removed statutory requirements for local authorities to produce a child poverty strategy.

**ACTION:** A link to the Children’s Trust update (2015-16) on Wiltshire Pathways to be included with the meeting notes to facilitate onward distribution.

Susan Tanner also introduced the “You said, we did” report produced by the Voice and Influence Team every 6 months, demonstrating our commitment to listen and respond to the voice of Wiltshire’s young people and to ensure that their views inform commissioning decisions. Examples in the report include the request that young people are more involved in work associated with mental health and wellbeing, and that more importance is placed on PSHE programmes in schools.

Lucy Townsend commented that we have historically been much better at gathering the views of children in care. To broaden this, WSCB have set up a youth safeguarding group, mirroring the Children in Care Council.

Neil Baker commented that the questionnaire/form ascertaining views of young people based on Every Child Matters is out of date (sent out by the Virtual School).

**ACTION:** Lucy Townsend to speak to Virtual School re updating the questionnaire used every 3 months to ascertain views of young people.

As Chair of the Corporate Parenting Panel, Laura Mayes expressed her concern for care leavers and what we can do to support them during the early phase of transition out of the care environment.

5. **Strategies and Reviews**

**PREVENTION AND EARLY HELP:**

**a) DART update – Julia Cramp**

A Digital Assessment and Referral Tool (DART) is an online tool that will replace the existing single agency referral form (SARF) and potentially in time the CAF. A paper was circulated to the Executive to explain its full purpose and provide an update on its development. Extensive piloting of the DART will take place in the New Year to get feedback from as broad a range of potential users as possible, including schools and other users.

Neil Baker welcomed the potential for removing the bureaucracy associated with the CAF but also expressed concern over the possible loss of support for SENCOs from the MASH. Lucy Townsend clarified that the MASH would continue to offer early help signposting and advice.

Fergus Stewart requested careful use of language when referring to ‘inappropriate referral’. He was concerned that this might put out the wrong message to schools where there was uncertainty around referring cases which were close to safeguarding thresholds.

The Executive welcomed the DART initiative.

**ACTION:** Neil Baker and Amanda Bennett to ensure awareness of and sign-up to the DART pilot at

meetings in the New Year of the Primary Heads Forum and Voluntary Sector Forum.

**b) Early Years Board – Susan Tanner**

Susan Tanner summarised a paper circulated to the Executive regarding the Early Years Board, including desired outcomes, principles and terms of reference. This Board has been set up to ensure an integrated, multi-disciplinary 0-5 pathway leading to improved school readiness. Progress will be measured against a set of proxy outcome indicators (attachment, developmental checks, etc.) Julia Cramp, Susan Tanner and Amy McNaughton will be working with Early Years providers (midwifery, health visiting, children’s centres, and childcare) and others, including primary school head teacher Stacey Budge. The aim is to clarify who should be providing support and when, and to ensure improved coordination of service delivery. With all of the evidence showing that support targeted at early years has greatest impact, this work is deemed to be a good investment for the future. The Board will meet for the first time in early January.

The Executive welcomed the initiative. Links with the obesity strategy were encouraged to ensure that difficult conversations take place early on during pregnancy, when parents are likely to be more open to lifestyle changes. The Executive requested to be kept informed as this project develops.

**c) CSI Project update – Lucy Townsend**

The Children’s Services Integration (CSI) project for Wiltshire has been delayed slightly as a result of the recent JTAI. Options for consideration and next step proposals will be put to the Children’s Services Leadership team in the New Year. The first phase roll-out will take place across Operational Children’s Services. Broader cross-agency roll-out, including Housing, Benefits, etc. will follow on much later.

**d) Parenting Programmes – Julia Cramp**

Julia Cramp informed the Executive that Amanda Bennett had been asked to produce an overview report of parenting programmes running in Wiltshire as a first line parenting intervention, in order to identify gaps and ensure coordination of resources. This report had been circulated to the Executive in advance of the meeting. In summary:

- Early Years - parents with children aged 0-5 are well catered for through Children Centre support, the Incredible Years Programme, and Baby Steps.
- Primary – parents with children aged 5-11 have very little support. The Triple P standard programme is now delivered by one, part-time Specialist Parenting Practitioner as part of the Intensive Family Intervention Service.
- Secondary - Parents of teenagers receive support through the STOP emotional behaviour support programme (facilitator training coordinated by CAMHS) and the Triple P Teen programme (delivered by the Specialist Parenting Practitioner).

Consideration is needed to improve provision of primary age parenting programmes; to ensure better coordination of existing programmes and greater targeting of recipients in order to maximise resources; to ensure programmes are better attended (better publicised, more accessible/comfortable venues, etc.) Programmes work well in early years as there is use of Children Centre buildings and enough trained staff to run a continuous rolling programme in all areas of the County. The Specialist Parenting Practitioner could focus on 1:1 delivery of the Triple P Teen programme for parents involved with the Intensive Family Intervention Service.

**ACTION:** Julia Cramp to take forward issues identified through the parenting programme review with the Commissioning Team.

**RAISING ASPIRATIONS AND NARROWING THE GAP:**

**e) SEN Strategy Supporting Schools update – Susan Tanner**

A paper had been circulated to the Executive on progress achieved so far against our 3 year strategy for supporting schools around SEN. The paper summarised progress against the 6 strategic priorities, key

highlights being:

- Increased specialist places for girls with SEMH needs are now available at Downland school.
- A new resource base at Castlemead school is planned for September 2017.
- Plans are in place to support special schools to develop collaborative local, specialist partnerships.
- 92 schools have completed SEND self-evaluations, ensuring a shared working set of data (which will serve us well for an inspection);
- 88% schools now have appropriate SEN reports on their website (a statutory requirement).
- Support at post-16 stage is clearly beginning to improve outcomes.
- A leading SENCO programme is beginning to help schools struggling with SEN practice (numbers are planned to increase next year).
- Management of financial pressures is improving, with savings of around £1m having been achieved overall. The Higher Needs Block is still under pressure. Discussions continue to find ways of meeting need that are financially sustainable.

**PROMOTING HEALTHY LIFESTYLES:**

**f) CAMHS Transformation plan refresh – Julia Cramp**

An update report had been circulated in advance of the meeting requesting that the refreshed and expanded plan is endorsed by the Executive. Julia Cramp reminded the Executive that proposals for this initiative are refreshed and expanded each year, in line with increased funding through the CCG. In essence, the refreshed plan seeks to build on what is already being done, for example increasing the number of Thrive hubs from 6-12, more online counselling, more CAMHS input to early help, etc. It also seeks to ensure that service delivery is fully integrated.

Fergus Stewart will take to WASSH the message that Thrive Hubs are planned to become mainstream. As part of the re-commissioning of the CAMHS service, the intention is that CAMHS practitioners will be available at all secondary schools (part-time) to offer support. It is anticipated that there will be widespread take-up of this support.

Fergus Stewart suggested that future communication material in respect of online counselling should include usage information, using peer influence to reinforce the message.

**ACTION:** Julia Cramp to ensure posters advertising online counselling include quotes from young people (plus numbers of young people already accessing the system).

**6. Education Transformation Board update – Dave Clarke and Neil Baker**

A paper summarising recent changes in legislation affecting all schools and the local authority, plus the Education Transformation Board (ETB) terms of reference, had been circulated to the Executive in advance of the meeting.

In brief, the continually changing landscape of education has prompted the formation of the ETB. Comprising representatives from the local authority and schools, the ETB will oversee the realisation of the new role of the local authority and prepare for changes in funding arrangements, whilst maintaining a high standard of educational progress and attainment by Wiltshire's children and young people.

Neil Baker pointed to the particular need to work with primary schools (few of which are academies) to ensure they are working towards becoming financially self-supportive and to discuss with them the future role of the local authority, including what areas of support might cease in respect of the Education Services Grant (ESG). Schools will need to buy in services such as behaviour support and the ethnic minority achievement service. Research to establish whether schools will be prepared to buy these 'traded' services is, in itself, a large piece of work.

Two key periods of turbulence are anticipated: Jan-April 2017, as the new Early Years funding formula comes into effect; and April 2019 at which time schools will be funded directly from the Education

	Funding Agency (EFA), ie. 100% delegation of funding to schools (with agreement from Schools Forum on any centrally held funds within the LA for specific duties). The LA will continue to take responsibility for managing the High Needs Block (SEN and Alternative Provision).	
7.	<b>CYPP Outcomes scorecard Q2 – Julia Cramp for Lynda Cox</b>	
	<p>The outcomes scorecard from the Children’s Trust Plan had been circulated in advance of the meeting and was discussed briefly. The scorecard shows performance for Quarter 2 2016/17.</p> <p>The Executive noted improved performance at Early Years Foundation stage which is now showing as being above statistical neighbours and national comparisons.</p> <p>Poor performance of disadvantaged children across key stages was also noted. This is a known area of weakness which continues to receive our focus.</p>	
8.	<b>AOB</b>	
	<ul style="list-style-type: none"> <li>Youth Summit – Wednesday 8 February at Devizes School: This is the first summit of its kind, organised by a team of young people working with the Joint Commissioning team, Police and Healthwatch to allow young people an opportunity to meet with key decision makers. The theme of the Summit is children and young people’s mental health.</li> </ul> <p><b>ACTION:</b> Invitation to the Youth Summit to be included with the meeting notes. The Executive are encouraged to attend all or part of the event.</p> <ul style="list-style-type: none"> <li>The next Children’s Trust Commissioning Executive (on Thursday 23 February) will be a joint meeting with WSCB Executive to consider implications of the Wood review on the future of LSCBs and to discuss alternative models of partnership working in relation to children and young people.</li> </ul> <p><b>ACTION:</b> The Executive is asked to re-confirm attendance at the next meeting – a joint meeting with WSCB to discuss partnership working. An invitation will be sent out shortly.</p>	
Item	<b>Summary list of all action items:</b>	<b>Who?</b>
3a	Julia Cramp to keep the Executive informed regarding EI group work in respect of children whose parent/carers are in prison.	Julia Cramp
4a	Laura Mayes to circulate Community Connecting West case study to the Executive.	Laura Mayes
4b	A link to the Children’s Trust update (2015-16) on Wiltshire Pathways to be including with the meeting notes to facilitate onward distribution.	Corinne Fleming
4c	Lucy Townsend to speak to Virtual School re updating the questionnaire used every 3 months to ascertain views of young people.	Lucy Townsend
5a	Neil Baker and Amanda Bennett to ensure awareness of and sign-up to the DART pilot at meetings in the New Year of the Primary Heads Forum and Voluntary Sector Forum.	Neil Baker and Amanda Bennett
5b	Julia Cramp to take forward issues identified through the parenting programme review with the Commissioning team.	Julia Cramp
5c	Julia Cramp to ask EWMH team to include quotes from young people on posters advertising online counselling (plus numbers of young people already accessing the system).	Julia Cramp
8a	Invitation to the Youth Summit to be included with the meeting notes. The Executive are encouraged to attend all or part of the event.	Corinne Fleming
8b	The Executive asked to re-confirm attendance at the next meeting – a joint meeting with WSCB to discuss partnership working. An invitation will be sent out shortly.	All