



Children & Young People's Trust

Commissioning Executive #66

Date: Thursday 6 October 2016

Venue: Lacock Room, County Hall, Trowbridge

Time: 10.00 - 12.00 noon

Agenda #66

Item	Agenda Item/Presented by	Document Name or Link
1.	Welcome, introductions and apologies. Notes of the previous meeting held on 12 May 2016 and matters arising – <i>Laura Mayes, Chair</i>	CTCE64_00_Notes_12 05 16.pdf CTCE66_01_Research Brief Hosp admissions children april 2016v3.pdf
2	Update on national and local changes – <i>Carolyn Godfrey, plus contributions from other agencies</i>	Verbal
3.	Safeguarding update (including Government response to Alan Wood LSCB review)– <i>Mark Gurrey/ Carolyn Godfrey</i>	Verbal CTCE66_03_Govt_response_LSCB_review.pdf
4.	Strategies and reviews: a) Early Help update – <i>Julia Cramp/Lucy Townsend</i> b) Developing a stronger focus on early years – <i>Julia Cramp</i> c) SEND update (including SEND SEF Exec summary – comments invited) - <i>Susan Tanner</i> d) Update on delivery of CAMHS Transformation Plan (including anti-bullying poster for approval) – <i>Julia Cramp/James Fortune</i> e) Review of support for Young Carers (for approval) - <i>Julia Cramp/James Fortune</i> f) Obesity Strategy implementation plan – <i>Amy McNaughton</i> g) Commissioning Domestic Abuse support services – <i>Amy McNaughton/Tracy Daszkiewicz</i>	CTCE66_04a_EH update.Sept 16.pdf Verbal CTCE66_04c_SEND Strategy update.pdf CTCE66_04d_CAMHSTransformationUpdate.pdf CTCE66_04e_YoungCarersReviewDraft.pdf CTCE66_04f_ObesityImplementationPlan.pdf CTCE66_04g_Domestic abuse2016.pdf
5.	Community Area Profiles/JSA – Knowing and understanding data included – <i>Amy McNaughton</i>	CTCE66_05a_CAISA2016.pdf CTCE66_05b_Appendix CYPData Pack.pdf

6.	Agreed Process for Supporting the Inclusion of Children with Health Care needs 2016 (for sign off) – <i>Susan Tanner for Alison Patrick</i>	CTCE66_06_Health Care Needs Partnership Working.pdf
7.	CYPP Outcomes Scorecard Q1 – <i>Lynda Cox</i>	CTCE66_07_Q1 CYPP scorecard.pdf
8.	<p>AOB</p> <ul style="list-style-type: none"> • Education Transformation Board • CTCE membership review (including Police, substance and domestic abuse representation) • Wiltshire Pathways update • 2017 meetings schedule • Children and Young People’s Trust Plan 2016-19 <p>Agenda items carried forward to December:</p> <ul style="list-style-type: none"> • 14-19 Education and Training actions update • NPCC CYP Strategy 	<p>Verbal</p> <p>Verbal</p> <p>Verbal</p> <p>Verbal</p> <p>CTCE66_08_Wiltshire Children’s Trust plan 2016-19 Final.pdf</p>

Actions from last meeting

Item	Summary list of all action items:	Who?
1	Put Neil Baker in touch with Tracy Daszkiewicz regarding information sharing by services supporting adults	Amy McNaughton
2	Schedule in visits to Area Boards to present the Local Youth Network developments	Laura Mayes
3	Strengthen some wording within the Neglect Strategy Implementation Plan, including item 1:1.	Julia Cramp
4	Add Neglect Strategy to future WSCB agenda	Mark Gurrey
5	Liaise with Wayne Welsby, Head of Strategic Procurement, regarding contact clauses/service specifications where strategic commitments underpin practice	Julia Cramp
6	Make an amendment to SEND Strategy Executive Summary to ensure that safeguarding is central.	Susan Tanner
7	Ensure the commissioning team provide feedback on the Joint Carers Strategy so that young carers are prioritised.	Susan Tanner
8	Update the next meeting regarding the causes of increased 15-24 year old hospital admissions.	Amy McNaughton
9	<p>Items for future agendas:</p> <ul style="list-style-type: none"> • ‘Educational Excellence Everywhere’ White Paper • SEND SEF (Susan Tanner) • Delegated Funding (Neil Baker) 	Corinne Fleming

Children & Young People's Trust Commissioning Executive

Notes of the meeting held on Thursday 6 October 2016

Members present: Laura Mayes (Chair), Neil Baker, Dave Clarke, Julia Cramp, Carolyn Godfrey, Mark Gurrey, Paul Hawkins, Amy McNaughton, Susan Tanner and Ted Wilson.

Others present: Lucy Townsend, Tracy Daszkiewicz, James Fortune, Dexter Chipeni (observer) and Corinne Fleming (note-taker).

Members' apologies: Fergus Stewart, Jacquie Bates, Lynda Cox, Amanda Bennett and Bel Crompton.

1.	Introduction and notes of the previous meeting held on 12 May 2016	
	<p>Introductions were made and apologies recorded.</p> <p>Meeting notes were approved. Actions carried forward were reviewed as follows:</p>	
	Item	Summary list of all action items:
	Who?	
1	Put Neil Baker in touch with Tracy Daszkiewicz regarding information sharing by services supporting adults	Amy McNaughton - Completed (useful meeting and information exchange)
2	Schedule in visits to Area Boards to present the Local Youth Network developments	Cllr John Thomson responsible for the Local Youth Network developments
3	Strengthen some wording within the Neglect Strategy Implementation Plan, including item 1:1.	Julia Cramp - Completed
4	Add Neglect Strategy to future WSCB agenda	Mark Gurrey - Completed
5	Liaise with Wayne Welsby, Head of Strategic Procurement, regarding contact clauses/service specifications where strategic commitments underpin practice	Julia Cramp - Completed (information within Neglect strategy service specification)
6	Make an amendment to SEND Strategy Executive Summary to ensure that safeguarding is central.	Susan Tanner - Completed
7	Ensure the commissioning team provide feedback on the Joint Carers Strategy so that young carers are prioritised.	Susan Tanner – Completed
8	Update the next meeting regarding the causes of increased 15-24 year old hospital admissions.	Amy McNaughton - Research brief circulated
9	Items for future agendas: <ul style="list-style-type: none"> • 'Educational Excellence Everywhere' White Paper • SEND SEF (Susan Tanner) • Delegated Funding (Neil Baker) 	Corinne Fleming Carried forward (AOB)
c/f Mar	Executive to consider communications strategy with stakeholder partners for discussion at the next meeting.	All (AOB)

2.	Update on national and local changes
	<p>Carolyn Godfrey reported that Corporate Director Maggie Rae has left Wiltshire. Interim arrangements will continue for the foreseeable future. Frances Chinemana is Acting Director for Public Health.</p> <p>Laura Mayes reported that she had attended the recent Conservative Party conference.</p>
3.	Safeguarding Update
	<p>ACTION: Mark Gurrey to circulate the web link to the summary report from Ofsted on the 5 joint targeted area inspections.</p> <p>The next round of targeted area inspections will start soon.</p> <p>ACTION: Mark Gurrey to circulate the web link to the Executive summary of the Serious Case Review triennial analysis (2011-14). This overview of 3 years’ learning is well worth reading.</p> <p>Following the Baby J Serious Case Review, a body of action now sits with our Early Help service. Good work has been done to draw together the main learning, including required improvements to the CAF process to make it more ‘joined-up’ and greater continuity of relationship (11 different professionals visited the family, with little overview of how the situation was deteriorating). A good deal has been learned since November 2014 and we are confident that the right systems have since been put in place to avoid such cases. The role of Children’s Centres and health visitors are important.</p> <p>Another SCR will be delivered by the WSCB next March which involves some Children’s Trust agencies.</p> <p>ACTION: Executive agencies are asked to respond to a national consultation “Reporting and acting on child abuse and neglect”. The consultation which closes on 13 October concerns the possible introduction of mandatory reporting or a duty to report incidents of child abuse and neglect.</p> <p>The government’s response to the Alan Wood LSCB review had been circulated to the Executive. This includes a new model for LSCBs led by 3 key partners (LA, CCG and Police) working more flexibly with other agencies, particularly schools. Mark Gurrey suggested that, although it will be mid-2018 before the new statutory requirements are set out in detail, we can make changes ‘in spirit’ in the meantime. A WSCB/Children’s Trust meeting in 2 weeks’ time will start to consider what this might look like, including potential efficiencies to ensure greater coherence and ways to sharpen up quality assurance work when LSCBs are no longer in existence.</p> <p>ACTION: New model for LSCBs to be a standing item on the agenda.</p> <p>Neil Baker suggested that incomplete or below standard safeguarding referrals into MASH should be returned to the submitter. This would save time in the long run.</p>
4.	Strategies and Reviews
	<p>a) Early Help update – Julia Cramp and Lucy Townsend</p> <p>An update paper had been circulated to the Executive on key developments under our Early Intervention strategy.</p> <p>Lucy Townsend explained the Children’s Services Integration (CSI) project which is currently underway. Its objective is to ensure a seamless service across Operational Children’s Services directorate -Early Help, SEND and Social Care. Problems associated with too many professionals being involved had already been discussed (ref the Baby J serious case review). Another issue is who is the right person to be lead professional (who will be most helpful to the family); whether a key worker needs necessarily to be a fully qualified professional, or someone who can offer skilled support on a relevant issue (such as housing, basic care, etc.) and who can stay involved with the family whether the case escalates or not. Positive relationships and trust are seen to be of paramount importance (the roles of health visitor and children’s centre were again cited). The project team will research, propose and implement a new integrated service model which will start to be introduced from April 2017. This will take place in 2 phases: firstly within the Council, then discussions on potential implications will be discussed with partner agencies.</p>

Mark Gurrey emphasised the importance of safeguarding threshold guidance and the need to rethink how this is constructed and applied to ensure management of risk.

Laura Mayes emphasised the value of direct work with families. Such direct intervention should not be reliant on social workers if the bureaucracy involved becomes a barrier.

ACTION: CSI project to be a standing item.

Julia Cramp explained the new Children Centre Services contracts which had commenced on 1 July 2016. Contracts have been awarded to Spurgeons to cover the East, South, and West of the county; and to the RISE Trust for the North. Open access services will be provided through 17 dedicated buildings and/or staff travelling to other venues and locations. Referrals will be made from social care, health visitors, midwives and early years' settings. Children's Centres will be working with others to deliver the revised early years outcome framework, including school readiness and improved attainment for disadvantaged children. Their work will involve other partners, particularly primary schools.

b) Developing a stronger focus on Early Years

Julia Cramp reported that a new Early Years Board is being set up to ensure that cross service conversations take place as to what we are doing to make a difference to ensure the best start in life. Early Help in early years is recognised as an important focus to prevent problems occurring later in life. This area of work spans a number of different services and commissioners. Lucy Baker (CCG) is aware and involved, as are Julia Cramp, Susan Tanner and Amy McNaughton. Amy McNaughton added that there had already been highly productive discussions. A clear vision, integrated pathways and clear messages are required across maternity and 0-5.

c) SEND update – Susan Tanner

An overview of the SEND strategy had been circulated to the Executive, including an extended summary of progress achieved since its approval in May 2016. Susan Tanner reminded the Executive that the focus of the SEND strategy is on provision outside schools, (there is a separate SEN Supporting Schools Strategy).

One of the key highlights is the significant rise in parent carer involvement. Wiltshire Parent Carer Council's registered membership, now standing at over 2,500, represents a unique and invaluable resource to test, measure and shape the services we offer and ensure better outcomes. A survey amongst children and young people with SEND (157 respondents) reinforced the importance of capturing their voices directly to ensure good service design, delivery and individual planning.

Efforts are now bearing fruit in respect of transition planning for adulthood: a 119% rise in the number of Post-16 learners staying in Wiltshire; 30% reduction in provision spend (attributable to outcomes-based commissioning and the implementation of banded funding across providers); and year on year increases in numbers moving into employment. The Executive noted the good work of the team involved, which involves joint working with adult care services and housing. Future work is focussed on ensuring that housing exists where it is needed. The next Wiltshire Assembly on housing is seen as an opportunity to develop this.

The Executive are invited to comment on the SEND SEF (self-evaluation) which seeks to understand strengths and areas for improvement. The team are working with Public Health and schools in particular to help develop this and ensure coherence. The Executive will be kept updated on analysis of data.

ACTION: Tracy Cox CCG to be briefed on SEND SEF work.

d) Local transformation plan for children and young people's mental health and wellbeing update – James Fortune

A paper had been circulated to the Executive as an update on progress since last year to ensure a whole system approach for change and improvements to child and youth mental health by 2020. James Fortune summarised some of the highlights: online counselling provided by Kooth, now available 7 days/week for secondary age children, has generated 195 registrations in the first three months of operation; face to face counselling services provided by Relate, which include the Time to Talk service in 50 primary schools (8-11) and the Talkzone service for secondary children (12-18), have been expanded

and now include a pilot project delivering Talkzone from 6 GP surgeries; a self-help booklist for young people (Reading Well) is available in libraries; a poster detailing nationally available websites (What's worrying you) has been distributed to GP surgeries, secondary schools and acute hospitals; an online portal for children and young people (onyourmind.org.uk) signposting to local and national sources is also now up and running.

Pilot Thrive Hubs are now operational in 6 secondary schools offering a whole-school approach including 5 simple steps to promote mental health (Thrive 5). Each hub is supported by a CAMHS worker for 1½ days/week. A launch event took place on 23 September. This model holds huge potential for expansion and development.

Two full time CAMHS practitioners are now co-located within the Early Help service providing consultation and liaison to Early Help, LAC and CSE staff working with lower level child concerns. An Access Coordinator is also working with Early Help teams to help ensure an appropriate response to cases that do not meet CAMHS thresholds. Over 80% of inappropriate CAMHS referrals are now receiving an offer of early help.

A bid is being submitted to the Department of Health to develop a 'Place of Calm' for young people in Chippenham and Salisbury to allow 24 hours of rest and allow services to come together to offer a better alternative for support (versus hospital admission/police detention/LA care placement, etc.)

The Executive is asked to encourage multi-agency partner engagement in the local transformation plan refresh, due by the end of October.

ACTION: The Anti-bullying Charter was approved by the Executive.

Neil Baker requested that the 'What's Worrying you' poster be made available to primary schools too (not for children directly but for their parents).

Ted Wilson wished to record his thanks to the team for their work in introducing alternative pathways for GPs which have been so well received, particularly the online counselling service. He would also like to see Thrive Hubs in all schools eventually and welcomed closer collaboration between schools and GPs.

e) Review of support for young carers – James Fortune

A paper had been circulated to the Executive which includes proposals for a new model for working to identify and support young carers. Local authorities have a legal duty to ensure that young carers are not engaged in inappropriate tasks. Young carers' rights have been strengthened to ensure that they have the same life chances as their peers. The current contract for provision of a young carers service provided by Spurgeons is due to end in March 2017. The new model aims to ensure a systematic approach; easily accessible pathways to support; a confident workforce, well briefed in identifying and knowing how to support young carers; and outcomes-focused support. A mixed model is being proposed, using the CAF for assessment purposes and an external provider to deliver support services.

Carolyn Godfrey supported the direction of travel detailed in the proposal. However the issue of how to make this work in practice needs to be viewed in the context of the CSI project.

f) Obesity Strategy implementation plan update – Amy McNaughton

The Obesity Strategy implementation plan had been circulated to the Executive with a request to confirm support for ensuring effective delivery of those elements focussed on children and families. Amy McNaughton reported that the national strategy has been published (slides are available).

Wiltshire's implementation plan involves a 'cradle to grave' approach (not just children and young people) with ambitious targets to halt the rise of excess weight and reduce variation between the least and most deprived areas by 2020. Key points include the need to work with other public services, support for frontline services, targeted support, ensuring consistency in messages and Area Board engagement.

g) Domestic abuse commissioning - Tracy Daskiewicz

Details of the working model for tackling domestic abuse and current work towards re-commissioning the Domestic Abuse Services had been circulated to the Executive for their information. Tracy Daskiewicz introduced the work as a comprehensive assessment which now placed much more

	<p>emphasis on the impact of domestic abuse on children and young people (63% of high risk cases have children affected). The new model will require closer working with schools, school nursing, safeguarding teams and the CCG and consistency in communication. A needs assessment will be completed by December in readiness for commissioning a new service model in the New Year.</p> <p>Paul Hawkins reported that this was a theme for preventative police work in schools which was being delivered across Wiltshire. He welcomed the opportunity to work with Tracy on this area. Carolyn Godfrey offered her support in ensuring access to schools if necessary.</p>
5.	<p>Community Area Profiles/JSA – Amy McNaughton</p> <p>An outline of current work in respect of the Community Area JSA (CAJSA) refresh had been circulated to the Executive, with particular reference to the CYP chapter of the CAJSA on children and young people. The CAJSA is due for publication later this month alongside ‘Our Community Matters’ forums to be delivered in each community area between November 2016 and February 2017. 20 events are being organised to present the data and ensure that local communities know what the key issues are in their area. A separate session is required in order to ensure that feedback from these events is reviewed and appropriate action taken.</p> <p>The value of this data was affirmed in the meeting. Further break down is required, including a suggested mapping exercise to support over-arching context. The possible addition of a question regarding percentage of young people who were ‘NEET’ was raised as this could be an opportunity to galvanise communities. It was also noted that there is no single chapter on SEN which, while appropriate at community level, needs to be included at higher JSA level.</p>
6.	<p>Agreed process for supporting the inclusion of children with health care needs 2016 – Susan Tanner</p> <p>The Executive were asked to sign off a document entitled “Healthcare needs partnership working”, a framework for families and professionals working with children and young people with health care needs to ensure they are included safely within education and their local community. This builds on our previous document, recognised nationally as good practice, and has been updated in line with current requirements by Alison Patrick, working with the specialist nursing team. .</p> <p>ACTION: “Healthcare needs partnership working” document signed off by the Executive.</p>
7.	<p>CYPP Outcomes scorecard Q1 – Julia Cramp for Lynda Cox</p> <p>The outcomes scorecard for quarter 1 2016-17 had been circulated. Amy McNaughton underlined that the fall in the number of health and development checks at 2½ years was not a true reflection of practice. It has been caused by issues of data transfer between GWH and Virgin Care, the new provider of children’s community health services. An accurate record will be available very soon.</p> <p>Mark Gurrey questioned whether safeguarding elements needed to be included within the scorecard given WSCB reporting. It was felt however that this did warrant repetition in order to help ensure widespread notice and communication (rather than scrutiny).</p>
8.	<p>AOB</p> <ul style="list-style-type: none"> • Education Transformation Board – Dave Clarke reported that this Board has been set up to oversee development of self-improving/self-sustaining schools by 2020. The Board will consider how to ensure the right local authority services are available to support schools within the context of a changing landscape. The Board has met once so far. A more detailed update will be brought to the Executive in due course. • CTCE membership review - The Trust reviews its membership periodically to ensure the right people are in attendance. It was felt that the current practice of inviting additional people to attend meetings as necessary was effective. However this should be revisited following the larger review of the work of the WSCB and the Children’s Trust. • Wiltshire Pathways update All training courses have now been transferred from Wiltshire Pathways to their new homes. This transfer was necessary to ensure functional reliability for a resource which has grown considerably

over the last 6 years. WSCB child protection and safeguarding training is now bookable through the Virtual College (face to face and online training); public health training is accessible via the Wiltshire Council website; specialist school training will continue to be booked directly. Appropriate training links from Pathways are being maintained. The resource will continue as an information resource for stakeholders.

- A schedule of Commissioning Executive meetings for 2017 is in place (see agenda for details). 2 Stakeholder Partner meetings dates have been provisionally set aside for themed workshops as appropriate.
- Printed copies of the Children and Young People’s Trust Plan 2016-19 were tabled.

ACTION: The Children’s Trust Plan one-page Executive summary to be attached to meeting agendas in future as a reminder of the context for discussions at the Executive.

Agenda items carried forward to December to include:

- Police Youth Engagement strategy (Paul Hawkins)
- 14-19 Education and Training actions update
- Educational Excellence Everywhere – white paper
- SEND SEF (Susan Tanner)
- Impact of Delegated funding (Neil Baker/Liz Williams) part of Schools forum work.

ACTION: Paul Hawkins to speak with James Fortune (Voice and Influence team and Emotional Wellbeing and Mental Health commissioning) re Police Youth Engagement strategy (not yet signed off).

Item	Summary list of all action items:	Who?
3a	Mark Gurrey to circulate the web link to the summary report from Ofsted on the 5 joint targeted area inspections.	Mark Gurrey/ Corinne Fleming
3b	Mark Gurrey to circulate the web link to the Executive summary of the Serious Case Review triennial analysis (2011-14). This overview of 3 years’ learning is well worth reading.	Mark Gurrey/ Corinne Fleming
3c	Executive agencies are asked to respond to a national consultation “Reporting and acting on child abuse and neglect” - closes 13 October.	All
3d	New model for LSCBs to be a standing item on the agenda.	Corinne Fleming
4a	CSI project to be a standing item.	Corinne Fleming
4b	Tracy Cox CCG to be briefed on SEND SEF work.	Susan Tanner
4c	The Anti-bullying Charter was approved by the Executive.	James Fortune
6a	“Healthcare needs partnership working” document signed off by the Executive.	Corinne Fleming/ Alison Patrick
8a	The Children’s Trust Plan one-page Executive summary to be attached to meeting agendas in future as a reminder of context for discussions.	Corinne Fleming
8b	Paul Hawkins to speak with James Fortune (Voice and Influence team and Emotional Wellbeing and Mental Health commissioning) re Police Youth Engagement strategy (not yet signed off).	Paul Hawkins/ James Fortune