

Children & Young People's Trust

Commissioning Executive #64

Date: Thursday 12 May 2016

Venue: West Wiltshire Room, County Hall, Trowbridge

Time: 09.30 - 11.30am

Agenda #64

Item	Agenda Item/Presented by	Document Name or Link
1.	Welcome, introductions and apologies. Notes of the previous meeting held on 14 January 2016 and matters arising – <i>Laura Mayes, Chair</i>	CTCE63_00_Notes_03 03 16 draft.pdf
2	Update on national and local changes – <i>Carolyn Godfrey, plus contributions from other agencies</i>	Verbal CTCE64_02_DfE Changes Update Jan-Mar16.pdf
3.	Safeguarding update, including update re national LSCB review and implications for Wiltshire – <i>Mark Gurrey/Carolyn Godfrey</i>	Verbal
4.	Strategies and reviews: a) Early Help update – <i>Julia Cramp</i> b) Neglect Strategy Implementation Plan update – <i>Julia Cramp/L-AB</i> c) SEND final strategy for sign off – <i>Susan Tanner/ML</i> d) Draft Joint Carers strategy – <i>Susan Tanner/ML</i> e) Looked after Children, Young People and Care Leavers Implementation plan update – <i>Julia Cramp/LF</i> f) Children and Young People's Plan 2016-19 for sign off – <i>Julia Cramp</i>	CTCE64_04a_EH update_Apr16.pdf CTCE64_04b_Neglect Strategy Implementation Plan.pdf CTCE64_04c_SEND final strategy.pdf CTCE64_04d_Draft Joint Carers Strategy.pdf CTCE64_04e_LACYP&CL Implementation Plan.pdf CTCE64_04f_CYPP Plan 2016-19 Final draft.pdf
5.	Wiltshire Parent Carer Council and Local Offer update – <i>Susan Tanner</i>	CTCE64_05_WPCC and Local Offer update.pdf
6.	Re-Commissioning Children's Centres project update – <i>Julia Cramp</i>	Verbal
7.	Re-Commissioning Children's Community Health Services update – <i>Julia Cramp</i>	Verbal

8.	CYPP Outcomes Scorecard Q4 – <i>Lynda Cox</i>	CTCE64_08_CYPP scorecare_May16.pdf
9.	AOB <ul style="list-style-type: none"> • Stakeholder Partner engagement (including Wiltshire Pathways update) • Agenda items for July meeting to include: <ul style="list-style-type: none"> ○ 14-19 Education and Training update 	

Actions from last meeting

Item	Summary list of all action items:	Who?
4a)	Julia Cramp to check with Public Health colleagues as to what QA arrangements are in place with organisations commissioned by the local authority to provide help for adults who misuse substances and where there is domestic violence, including clarity over expectations, data sharing in cases of notification rather than referral, etc.	Julia Cramp/Amy McNaughton
4b)	James Fortune to update the Executive on progress with 14-19 actions at the July meeting.	James Fortune In hand
4c)	James Fortune/Julia Cramp should talk to Oxford Health, James Dunne and Debbie Beale to ensure more links between GPs and safeguarding.	James Fortune/ Julia Cramp
4d)	Comments on the first draft of the Neglect implementation plan to be fed back to Corinne before the next meeting.	All
9a)	Executive to consider communications strategy with stakeholder partners for discussion at the next meeting.	All

Wiltshire Children & Young People's Trust

*To improve outcomes for children & young people in Wiltshire
and to promote and support resilient individuals, families and communities.*



Children & Young People's Trust Commissioning Executive

Notes of the meeting held on Thursday 12 May 2016

Members present: Laura Mayes (Chair, Cabinet Member Children's Services), Julia Cramp (Associate Director, Commissioning, Performance, School Effectiveness), Susan Tanner (Head Commissioning and Joint Planning), Carolyn Godfrey (Corporate Director), Ted Wilson (Commissioning Director CCG), Mark Gurrey (Chair- WSCB), Amy McNaughton (Public Health consultant), Amanda Bennett (Chair, Children & Families Voluntary Sector Forum), Fergus Stewart (Headteacher), Neil Baker (Headteacher), Dave Clarke (Head School Effectiveness), Lynda Cox (Head Performance Management),

Others present: Judy Edwards (note-taker)

Members' apologies: Terence Herbert, Paul Hawkins, Bel Crompton, Vicky Harker

1.	Introduction and notes of the previous meeting held on 3 March 2016	
	Introductions were made and apologies recorded. Meeting notes were approved. Actions carried forward were reviewed as follows:	
	Item	Summary list of all action items:
	Actions taken	
4a)	Julia Cramp to check with Public Health colleagues as to what QA arrangements are in place with organisations commissioned by the local authority to provide help for adults who misuse substances and where there is domestic violence, including clarity over expectations, data sharing in cases of notification rather than referral, etc.	Completed Julia Cramp has established with Tracy Daszkiewicz that performance indicators are in place. Tracy will act as point of contact where there are specific questions or concerns. tracy.daszkiewicz@wiltshire.gov.uk 01225 716797 / 07920 877912 ACTION: Amy McNaughton to put Neil Baker in touch with Tracy.
4b)	James Fortune to update the Executive on progress with 14-19 actions at the July meeting.	In hand
4c)	James Fortune/Julia Cramp should talk to Oxford Health, James Dunne and Debbie Beale to ensure more links between GPs and safeguarding.	Complete
4d)	Comments on the first draft of the Neglect implementation plan to be fed back to Corinne before the next meeting.	Complete
9a)	Executive to consider communications strategy with stakeholder partners for discussion at the next meeting.	Still to be actioned

2.	Update on national and local changes
	<p>A paper on Department for Education changes had been circulated prior to the meeting. Reference was made to the Department for Education’s White Paper ‘Educational Excellence Everywhere’; strategic plans to work with Wiltshire schools will remain as a key priority. The paper is considered to be wide-ranging and the largest change in education policy since the 1944 Education Act. Laura Mayes reported that following her presentation to Primary Heads Forum, feedback had already been received regarding the views of schools on the academisation agenda. This feedback will assist in strategically developing and delivering plans. The Local Authority will continue to focus on vulnerable children, including those with additional needs, those financially disadvantaged, and those looked after. Following Ofsted’s Alternative Provision Survey, the Commissioning team is working with Early Help to carry out a review with secondary schools, to assess the needs of vulnerable young people at secondary age. The Local Authority has responsibilities to ensure that there is sufficient provision, both in terms of capacity and suitability to meet the need of individual young people. The work is being delivered in cooperation with Martin Watson (Chair, WASSH).</p> <p>It was suggested that increasing expectations at KS2 could alienate children/young people, with the potential for children to disengage, be at higher risk of reduced self-esteem and poor mental health.</p>
3.	Safeguarding Update
	<p>The Government review of LSCBs has been completed. Findings are not yet available. Mark Gurrey reported that the WSCB will begin to operate its new model in the meeting after next. In June, the WSCB will be asked to agree a new constitution. Mark would like to define where work sits between the WSCB and the CTCE, in order to avoid duplication and/or gaps.</p> <p>Mark made reference to a recent Serious Case Review, regarding Bristol and another local authority, (Operation Brook). This was a CSE investigation. He suggests the review is well written, and worth reading.</p>
4.	Strategies and Reviews
	<p>a) Early Help update</p> <p>A brief update paper in respect of our Early Help strategy had been circulated prior to the meeting. Youth services are due to move from Children’s Services into the Communities Team, in order that Children’s Services can focus on its statutory responsibilities. Whilst this includes a reduction of Community Youth Officers (from 17 to 6), this model is demonstrating that more funding is reaching more children. Amy McNaughton reported an intention to use the Community Area Joint Strategic Assessment work this year to ensure that Local Youth Networks are focusing on the most vulnerable groups.</p> <p>Neil Baker reported that at a recent Area Board meeting he attended, there was some misunderstanding and misrepresentation of the LYN developments and outcomes. No-one from the Council was there to present the evidence to people attending the Area Board.</p> <p>ACTION: Laura Mayes to attend Area Board meetings to present on the youth service developments.</p> <p>Mal Munday has been appointed Local Authority Strategic Lead for multi-agency forums (MAFs), following a recommendation by the councillor-led Safeguarding Children Task Group. Mal is now the point of contact. MAFs are not run by the Local Authority and do run differently in some locations, but the Local Authority is the glue that holds MAFs together.</p> <p>The data set is being constantly being reviewed and updated. The number of secondary-aged CAFs was highlighted as these numbers are falling; this recent trend may signify that we are missing opportunities to support young people.</p> <p>Neil Baker expressed some concern regarding the future of the delegated funding; decisions are to be made by Schools Forum in October about whether some funding will still be held centrally by the LA.</p> <p>ACTION: include de-delegated funding as future agenda item for the Executive to consider.</p>

b) Neglect Strategy Implementation Plan update

The Strategy has now been approved, with an early draft of the Implementation Plan brought to the last meeting; this has now been revised. The Executive agreed the Plan with some minor changes to wording. Implementation may need staff training, to give professionals the right tools, and to ensure close working with adult services.

There was a discussion as to whether the principles and actions of the Neglect Strategy (and others which impact upon the whole of the children's and adult workforce) should be included in contract clauses and/or service specifications.

ACTIONS:

- **Julia Cramp, strengthen some wording within the Neglect strategy, including item 1:1.**
- **Julia Cramp, liaise with Wayne Welsby, Head of Strategic Procurement, regarding contact clauses.**
- **Mark Gurrey – add Neglect Strategy Implementation Plan to future WSCB agenda**

c) SEND Strategy, for sign off

At the January meeting of the Executive, the agreement was given for the strategy to go out for 90-day consultation. The strategy sits alongside the SEN Supporting Schools Strategy; it is about health services and social care in a broad sense, to include transport, training, accommodation, and housing. Together, the two strategies cover education, health and social care. Consultation work has been delivered by the Wiltshire Parent Carer Council, Commissioning staff, and by online survey/school survey (eliciting 80+ responses). Some amendments have been made as a result, particularly in relation to Post-16s, and -18s. Additional sections have been added for housing and the WISA service. Priorities remain the same although some actions have been amended; including a priority around best practice for the SEND Lead Worker Service. The methodology around engagement has been strengthened and moved up as a priority.

Laura Mayes questioned the capacity within the system relating to Priority 2, and it was confirmed that there is a programme of rolling recruitment and that there is no waiting list currently. 45 families are using the service, with a trend for more families opting for direct payments.

Mark Gurrey was concerned that within the Executive Summary reference to safeguarding was absent.

The Executive endorsed the strategy.

ACTION: Susan Tanner to make an amendment to the Executive Summary to ensure that safeguarding is central.

d) Draft Joint Carers strategy

The draft strategy was brought to the Executive in November, led by Adult Services. It has now been to the Health and Wellbeing Board, with a recommendation to come back to the Executive for information sharing. It is now out for 90 day consultation. Young carers were discussed as a vulnerable group, particularly the issue of identification and the lower educational outcomes for young carers. It was cautioned the Joint Strategy must have a strong focus on young carers. Whilst it was recognised that young carers can be very organised and self-driven, they cannot always attend or access extra-curricular activity that give them more opportunity to achieve. It was reported that a stakeholder partnership has been held recently at which the legislative changes and protections for young carers were considered. With the publicity for the Joint Strategy there is an opportunity to raise the profile of young carers, particularly during Carer's Week in June.

ACTION: Susan Tanner to ask the Commissioning Team to feedback comments on the strategy so that young carers are given a priority within the Joint Carers Strategy.

e) Looked after Children, Young People and Care Leavers Implementation plan update

The multi-agency Looked After Children and Care Leavers Improvement Group has a focus on improving the offer to Care Leavers. This work is the responsibility of not only Children's Services, but also the CCG and other partners. It was noted that there is no reference to Housing in the plan update, a point that

	<p>came up at the last Improvement Board. This is important to add as young people need a sense that someone is looking after their future, including where they will live.</p> <p>The challenge around ensuring sufficient placements remains, with Local Authorities competing for places from the same independent foster carer agencies. The plan to develop the independent sector market is now being worked on by procurement colleagues.</p> <p>f) Children and Young People’s Plan 2016-19 for sign off</p> <p>This high level plan is applicable to all agencies (with detail sitting in specific strategies). It covers the high level intentions for our children and young people. The Executive signed-off the Plan.</p>
5.	<p>Wiltshire Parent Carer Council and Local Offer update</p> <p>The Local Offer is a statutory requirement for all Local Authorities, and an annual update to the Executive had been agreed. The Local Offer is a statement of services available across the system for SEND, both statutory and non-statutory. Initially, a coordinator was located in the Commissioning Team; this coordination is now embedded within the Wiltshire Parent Carer Council. The Local Authority has the statutory responsibility and the WPCC manage it for us. It is a whole system approach. Comments on the Local Offer are fed back, and are monitored by the SENDIS service (which WPCC also delivers). SENDIS is being delivered in the community at events. The WPCC is very strong in its delivery of information, consultation and events for parents/carers, and delivers good quality co-production with parent carers. There has been an increase in the confidence of parent carers, and so less fear and more confidence in the system.</p>
6.	<p>Re-Commissioning Children’s Centres project update</p> <p>This process is almost complete. The contract for the North of the county has been awarded to the Rise Trust, and the East, South and West area contract to Spurgeons. These contracts will be formally confirmed next week, with new contracts starting 1st July. Delivery will be back to the core purpose of Sure Start, i.e. identification of the most vulnerable families and targeted interventions to ensure that young children receive the best start in life, including being ready to start in education.</p>
7.	<p>Re-Commissioning Children’s Community Health Services update</p> <p>Virgin Care took over 350+ staff on 1st April 2016 from 5 organisations. Smooth transfer with all services/clinics continuing as usual. Some parental concerns re: their children with significant disabilities were initially received but these have been addressed. Data transfer is all being managed. First contract meeting is due next week.</p>
8.	<p>CYPP Outcomes Scorecard Q4</p> <p>The scorecard had been circulated prior to meeting.</p> <p>Lynda Cox highlighted hospital admissions data for 15-24 year olds, which is a concern. Amy McNaughton reported that these admissions are being investigated. Initial findings suggest that they are related to sports injuries and, potentially, incidents connected to activity on Salisbury Plain e.g. motor sports. There may also be occupational Army injuries.</p> <p>ACTION: Amy McNaughton update the next meeting regarding 15-24 year old hospital admissions</p> <p>Julia Cramp made reference to the data around 15 year olds, which could be related to self-harm. This information will inform the needs assessment for CAMHS, to try and understand whether those attending A&E are the same young people who have received CAMHS services.</p> <p>The increased number of looked after children in April was, in part, attributed to the accommodating of two large families (one of 10 children).</p> <p>Pupil achievement has generally gone up. Particular positives are, for example, disadvantaged learners at KS4 and pupils on SEN support. One would assume that this is the result of plans, and Pupil Premium support. It was cautioned that data is annual and so there is a need to look at the 2016/17 data in order</p>

	<p>to see a trend. As the data is affected by size of cohort, and cohorts and their needs change all the time, it cannot always be relied upon to tell the whole story. Whilst strategies need to change to address the needs of a cohort, the framework of support needs to remain and to be stable.</p> <p>Wiltshire currently compares favourably with its statistical neighbours regarding stats for looked after children. Child Poverty has been maintained at 11.2. NEET remains stable.</p> <p>U18 conception rates are favourable. It was acknowledged that whilst national rates are also lower, the Teenage Pregnancy Strategy has been successful. This includes the quality and accessibility of sexual health services, free contraceptives, information/advice and healthy schools. There are variations between community areas. The Family Nurse Partnership supporting young mums to improve outcomes and break cycles is very positive. The service works with families until the child is age 2 (although there are capacity issues). Thereafter, Children's Centres are expected to engage.</p> <p>It was noted that young mums do not always engage with schools, for various reasons. Schools do support and outreach, but these younger parents can be the least engaged.</p>	
9.	AOB	
	The Local Area SEND Inspection goes live on Monday 16 th May, which is a five year programme. The Self Evaluation is currently being produced.	
Item	<u>Summary list of all action items:</u>	Who?
1	Put Neil Baker in touch with Tracy Daszkiewicz regarding information sharing by services supporting adults	Amy McNaughton
2	Schedule in visits to Area Boards to present the Local Youth Network developments	Laura Mayes
3	Strengthen some wording within the Neglect Strategy Implementation Plan, including item 1:1.	Julia Cramp
4	Add Neglect Strategy to future WSCB agenda	Mark Gurrey
5	Liaise with Wayne Welsby, Head of Strategic Procurement, regarding contact clauses/service specifications where strategic commitments underpin practice	Julia Cramp
6	Make an amendment to SEND Strategy Executive Summary to ensure that safeguarding is central.	Susan Tanner
7	Ensure the commissioning team provide feedback on the Joint Carers Strategy so that young carers are prioritised.	Susan Tanner
8	Update the next meeting regarding the causes of increased 15-24 year old hospital admissions.	Amy McNaughton
9	<p>Items for future agendas:</p> <ul style="list-style-type: none"> • 'Educational Excellence Everywhere' White Paper • SEND SEF (Susan Tanner) • Delegated Funding (Neil Baker) 	Corinne Fleming